

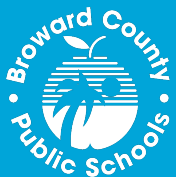
COORDINATED STUDENT HEALTH SERVICES

Policy 6305

Administration of Medication/ Treatments

Michaëlle Valbrun-Pope, Executive Director, Student Support Initiatives

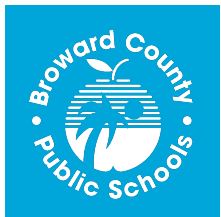
Marcia Bynoe, Director, Coordinated Student Health Services



BROWARD COUNTY PUBLIC SCHOOLS

Current Policy 6305

- Medications: Over-The-Counter (OTC) and prescription medications require an Authorization for Medication/Treatment Form completed and signed by the physician and the parent/guardian
- Medications: OTC and prescription must be transported by the parent/guardian unless the student has a special health condition (F.S. 1002.20)



Current Policy 6305 (Continued)

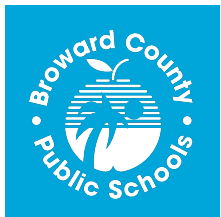
- All medications are not to be transported on a school bus unless the student is accompanied by trained school personnel or has permission to self-administer emergency medications.
- All medications shall be received by school personnel from the parent/guardian.
- Medications received are counted (# of tablets or amount of liquid) and recorded on the Student Medication Log by school staff or on-site healthcare personnel.

Current Policy 6305 (Continued)

- All medications shall be properly labeled with the student's name and stored in the original container in a locked cabinet.
- A minimum of two people per school must be trained for administration of medications, even if there is an on-site health care personnel.

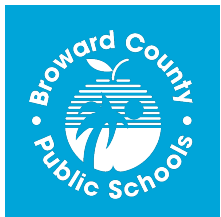
Policy 6305 Revisions Process

- Based on discussion points from Board members it was requested that staff revisit Policy 6305 regarding OTC medication in an effort to meet the needs of parents
- Task Force Committee representation: Principals (all grade levels), parent, social worker, Risk Management, Florida Department of Health, Doctor of Pharmacy, Nova SEU and Coordinated Student Health Services staff



Major Proposed Policy 6305 Changes

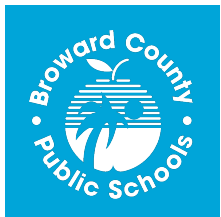
- Administration of Selected OTC Medications with parental approval only for students in grades 9-12.
- Selected OTC medications with parental approval: Administration by School Personnel.
- Selected OTC medications with parental approval: Self-carry and self-administer by student.
- Extenuating Circumstances: Considerations of parental request outside the rules in Policy 6305 for OTC medication administration for all grade levels.



Proposed Policy 6305 Changes

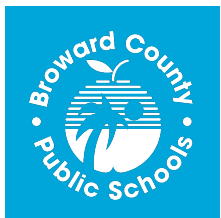
- Selected OTC Medications for grades 9-12 only with parental approval and for symptoms identified on the form include:

1. Acetaminophen (Tylenol)
2. Calcium Carbonate (Tums)
3. Ibuprofen (Advil/Motrin)
4. Midol
5. Allegra
6. Claritin
7. Lactaid



Selected OTC Medications for Grades 9-12 for Administration by School Personnel with Parental Approval Only

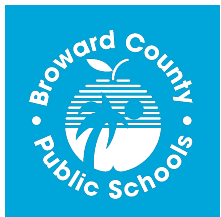
- **Authorization:** Parents must complete and sign an *Authorization for Selected OTC Medications with Parental Approval Only* Form. A new form is required every school year and when any changes are made in selected medications
- **Administration:** Only the selected medications listed on the form for symptoms identified will be administered according to the manufacturer's labeled instructions
 - Selected medications shall be received from the parent/ guardian in the original sealed container, counted and recorded on the Student Medication Log
 - Selected OTC meds will be stored in the school clinic in a locked cabinet and supervised and administered by school personnel.
- **Training:** School personnel must complete an on-line medication training



Selected OTC Medications For Administration By School Personnel with Parental Approval Only

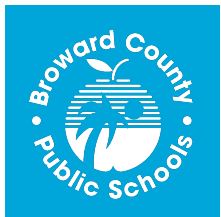
Talking Points from Committee

- Locked cabinets – will require an increase in the number of cabinets for storage of OTC medications resulting in a cost impact to schools
- Burden on school personnel for administration of selected OTC medications – Schools have decreased the # of clerical staff available – budgetary impact
- High school principal concerned about the large number of medications to be administered by staff to students.
- Increase burden and liability that is placed on staff to assist with medication administration



Selected OTC medications for Grades 9-12 for Self-Carry and Self-Administration by Student with Parental Approval

- Authorization: Parents must complete and sign an *Authorization for Selected OTC Medications with Parental Approval Only* Form and submit to the school staff
- A new form is required every school year and when any changes are made in selected medications
- Students are permitted to self-carry and self-administer **ONLY** the selected OTC medication for the symptoms identified on the form and as authorized by parent on the form



Selected OTC medications for Grades 9-12 for Self-Carry and Self-administration by Student with Parental Approval

- The selected OTC medication must be contained within the manufacturers original container labeled with the student's name
- Students (grades 9-12) may self-carry and self-administer selected OTC medications with parental approval on school grounds and during school sponsored events

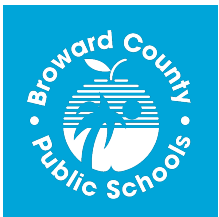
Selected OTC medications for Grades 9-12 for Self-Carry and Self-Administration by Student with Parental Approval

Talking Points from Committee

- Safety - students sharing of medications with other students
- Principal/school staff unable to determine whether the student is carrying and taking the selected medication as authorized by parent/guardian
- Student taking selected OTC medications without a health care provider evaluation
- Parents cannot be reached when a situation arises.
- High school principals concerned that we will not be able to have safe control of medications if student are allowed to self-carry.

Extenuating Circumstances for considerations of parental request for Selected OTC medications

- Parents may make requests for administration of an over-the-counter medication that requires consideration outside of the rules outlined within this policy
- Requests should be made through their school principal for administration of an OTC medication by trained school personnel, or self-carry and self-administration by student
- Requests will be reviewed and approved by the Coordinated Student Health Services Department



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